

Huerta Income Tax



Employee Direct Deposit Authorization

INSTRUCTIONS

Employee: Fill out and return it to your employer.

Employer: Verify form completion and provide a copy to Huerta Income Tax. Save original form in your files.

This document must be signed by employees requesting automatic deposit of paychecks and retained on file by the employer. Employees must attach a voided check, bank letter or bank document showing bank routing and account number to help verify the account numbers and bank routing numbers.

ACCOUNT INFORMATION

Account type: Checking Savings

Bank routing number: _____

Account number: _____

attach a voided check , bank letter or document showing RTN and account umber here

AUTHORIZATION

This authorizes _____ (“Employer Name”) to send credit entries (and appropriate debit and adjustment entries), electronically or by any other commercially accepted method, to my account indicated above and to other accounts. This authorizes the financial institution holding the Account to post all such entries. I agree that the ACH transactions authorized herein shall comply with all applicable U.S. Law. This authorization will be in effect until the Company receives a written termination notice from me and has a reasonable opportunity to act on it.

Signature: _____ Employee ID # or SSN last 4 numbers: _____

Print name: _____ Date: _____